

Bullying or violence complaint procedure

1

The school receives the form for reporting a case of violence or bullying.



2

The school ensures the student's safety and implements a stop-action plan for the student(s) responsible for the aggression.



3

The school collects information and initiates an investigative process.



4

The school contacts the parents or guardians of the students who are the victims, witnesses and aggressors.



5

The school provides support to the student who is the victim (school resources, external resources, possibility of filing a complaint).



6

The school intervenes with the student who is the aggressor (sanctions and/or support measures).



7

The school sees to resolving the situation over the following days and weeks.

